



EWiEn Seeks to Hire an Expert

Position: Gender Expert

Type of Contract: Full-time, one-year contract with possible extension

Hours: Monday - Friday, 8 hrs/day

Employment Condition: One-year contract with possible extension depending on performance

Place of Work: EWiEn Head Office, Inside the Ministry of Water and Energy building, Addis Ababa

Deadline: September 12 , 2025

About EWiEn

Ethiopian Women in Energy (EWiEn) is a dynamic civic association dedicated to empowering and connecting female professionals in the Ethiopian energy sector. We achieve this by:

- Empowering them for impactful and lucrative careers.
- Connecting them to dynamic professionals, opportunities, and networks.
- Spotlighting their achievements and contributions.

This ultimately fuels innovation in the sector and advances Ethiopia's economic and human development. Please visit our website www.ewien.org for additional information about the association.

Responsibilities

- Lead gender-focused activities within the projects under EWiEn , ensuring alignment with gender-sensitive objectives.
- Coordinate with implementing partners to integrate gender-sensitive approaches.
- Organize and facilitate monthly virtual and quarterly in-person meetings with gender representatives to share best practices and address challenges.
- Develop and disseminate "Train-the-Trainer" materials to build partner capacity in gender-sensitive implementation.
- Provide training on safeguarding policies and ensure compliance with reporting mechanisms to prevent harm or exploitation.
- Cascade Project learning agendas and organize training for gender-sensitive program design.



- Assess and recommend revisions to training curricula for women entrepreneurs in productive use of energy (PUE), business management, and marketing.
- Track progress through quarterly reports and maintain a monthly gender log for adaptive management.
- Perform additional tasks as assigned by the management team.

Requirements

- Masters's degree in Gender Studies, Sociology, Social Work, Development Studies, or a related field.
- Minimum of 2 years of relevant experience in gender-focused program design, training, or advocacy.
- Strong understanding of gender-sensitive approaches in agriculture or energy sectors.
- Excellent analytical, organizational, and time management skills.
- Strong communication, collaboration, and problem-solving abilities.
- Attention to detail and a proactive work ethic.
- Familiarity with operational procedures of professional associations or NGOs.
- Proficient in Microsoft Office (Word, Excel, PowerPoint, Outlook).

Preferred Certifications

- Gender and development training or certification.
- Safeguarding or protection training.

Language Skills: Fluency in spoken and written English and Amharic required.

Ready to Join EWiEn?

If you are passionate about women's empowerment and gender equality, we want to hear from you!

Please send your CV (maximum of 6 pages) and Cover Letter to: career@ewien.org copying bisrat.teferedelgn@ewien.org

Deadline: September 12 , 2025

Subject Line: **"Gender Expert Application"**